

Central Safety Minutes
November 12, 2020
Facilities Office/Zoom Meeting
10:00 AM to 11:00 AM

In attendance: Leland Bliss, Tonya Howard, Beth Lampert, Tina Simmons, Patty Martin, Stephanie Mickels and Sean Corrigan.

Absent: Rob Bonner

1.0 – Approve Minutes

Meeting called to order at 10:10 a.m. Sean made a motion to approve the October 08, 2020 minutes and Patty Martin seconded the motion. Motion passed with a unanimous vote.

2.0 - Incidents from the past month:

*Two incidents to review.

3.0 – Safety Concerns:

- * Gate unlocked by gym/man gate (Westside end of SPE). – Leland will follow up.
- * More outlets in classroom at Pioneer South, students are charging chromes and using extension cords and this is creating a tripping hazard. – Leland will follow up.
- * Everyone needs use PPE when using disinfectants. – Leland will send an email out to all staff.

- * PPE signs for all custodial rooms and eyewash stations. PPE trainings will be provided for all staff.

- * SPE crossing on Third Street – Flashing lights are not flashing. – Leland will follow up with transportation. Patty checked on the lights and they are in full working operation.

4.0 - Review Concerns:

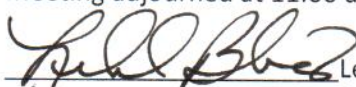
- * Tip line (not anonymous) - Leland will put together some ideas
- * Weekly mask reminders. - Leland will send an email to administrators/managers and have them share the importance of this at their staff meetings.
- * Tonya will send out another reminder to all safety-building inspectors that Safety Quarterly Inspection are due on December 1, 2020.

5.0 - Other Business:

- * OSHA temporary rule, we are needing safety members to volunteer. – Leland will send out an email.

- * Staff parking in front of SPE gym/inside gate – Leland will send an email to Pete Goodrich and Jim Bates (service vehicles are permitted).

Meeting adjourned at 11:00 a.m.

 Leland Bliss, Safety Officer

 Tonya Howard, Secretary