

OFFICIAL

Crook County School District  
Safety Committee

January 26, 2012, 3:15 PM (rescheduled from 1/17/2012)  
Pioneer Alternate School

**Members present:** Deen Hylton, Dawna Sundberg, Beth Lampert, Mike Zielaskowski, Cyndee Rizzardini, Michelle Jonas

**Members absent:** Becky Carter

1.0 Approval of Minutes

The Committee reviewed the minutes from the December 13th meeting.

Cyndee Rizzardini moved and Beth Lampert seconded to approve the minutes as presented. Approved as follows:  
Yea: Deen Hylton, Dawna Sundberg, Beth Lampert, Mike Zielaskowski, Michelle Jonas

2.0 Old Business

Deen reviewed the incident at the Transportation Department that resulted in a driver slipping on ice at the wash station. At the last meeting the committee asked Deen to contact the Transportation Supervisor and ask if that was an isolated incident. He reported back that there had been 3 other injuries of similar types in the same area over the years. The committee agreed to the recommendation that the Transportation Department require the drivers to wear YakTracks in certain freezing conditions while washing busses in the wash station area. On a daily basis the mechanics secure the wash hose at night and will be asked to secure the YakTracks also. The Safety Fund will purchase the initial 3 pairs of YakTracks for the drivers use.

Michelle Jonas moved and Mike Zielaskowski seconded to recommend the use of YakTracks under certain freezing conditions at the Bus Barn Washing Station and that the Safety Committee Account supply the first 3 pairs of YakTracks. The vote was unanimous in favor.

Mike Zielaskowski suggested that now was a great time to purchase YakTracks, or a similar product, at Big R as they were having sales on winter products to prepare for spring merchandise. Deen will follow-up.

3.0 New Business

3.1 Incident reports

Deen reported that there were no new staff incident reports since the last meeting. The committee did review several student incident reports, most of which occurred on the playgrounds.

3.2 Emergency handbook

Deen reviewed a quick reference guide that he printed from another school district's website. The committee discussed several points that involved emergency personnel and first aid training & establishing a list of employees in each building with emergency training. He also handed out a list of emergency telephone numbers and asked for suggestions from the committee. Michelle suggested that the numbers for The National Center for Missing & Exploited Children, National Suicide Prevention Lifeline, and the Ambulance numbers be removed. The committee agreed. Michelle also suggested that the numbers for the local medical providers be listed as a separate category. The emergency number for Pacific Power and Light was missing. It was also suggested that the numbers be condensed onto one page. Deen will review with the Superintendent and the list will be added to the Emergency Handbook. He will email the revised document to the committee members for review.

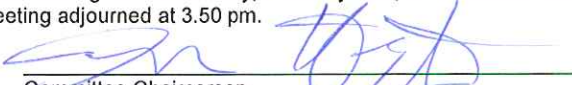
3.3 Other


Michelle stated that the High School had 2 recent fire alarms. She asked Deen about the fact that the students in the suspension room were not able to hear the alarm. Deen replied that the modular that housed the suspension room was not required by code to have the same fire alarm as the main building. The secretaries should be using the phone system to notify the modular when a situation occurred that required evacuation. He suggested that Michelle contact Darrell Varcoe in the maintenance department for instructions on the procedure.

Michelle asked about replacing the smoke detectors with heat detectors in the culinary arts classroom. Deen replied that had already been discussed with Rocky Miner and it had been deemed to expensive at this point. The work could not be done in-house and would require that the company that installed the equipment be involved. Because they are based in Portland, just the drive time alone could end up over one thousand dollars. He asked Michelle to email him and he will send her the information regarding the proposal.

4.0 Adjournment

Next meeting will be Tuesday, February 21st, at 3:15 at the Middle School.  
Meeting adjourned at 3.50 pm.

  
Committee Chairperson

  
Secretary

  
Date minutes approved