

Central Safety Committee, Crook County School District
September 19, 2017
Crook County High School

In attendance: Leland Bliss, Dawn Camara, and Elvie Gaskey
No quorem

Called to order at 2:10 p.m.

1.0

Read minutes from 6/12/17. No changes were noted but we will wait to vote on them at our next meeting because no quorum today.

2.0

Old Business

Incidents reported (see reports attached):

1. Facilities employee: moving tables with mover; hit rock and dumped tables. Put one side of tables back on mover, turned to lift the other side and ran into the tables. Discussed clearing path before using the mover.
2. Facilities employee: Stood from cleaning a toilette and hit head on towel dispenser. Discussed paying attention to surroundings.
3. Facilities employee: Moving cabinets and after the first one back pain started. Discussed making sure you have help and use the proper lifting/moving methods when moving heavy items.

Safety Inspections:

Inspections are not happening, as they should. Leland will begin sending out reminders quarterly. They will have 30 days from that time to complete the inspections.

Site Safety – support staff. Not necessary to have this committee except to comply with board policy. Leland will try to get this removed from board policy. The intent is to have only the Central Safety Committee and then have Inspection Teams at each facility. Inspection Teams will likely consist of the following:

Schools: Principal, Vice Principal, Building Engineer

Support Buildings: Department head + one additional staff member

3.0

New Business

Each Central Safety Committee member and each Inspection Team member must be trained in Hazzard Identification and Incident Investigation. Leland will provide training.

After each Central Safety meeting Ramona will get the minutes to Leland. He will look over them, plan for the next meeting, and distribute the minutes to each site.

We will continue with the current meeting schedule. Next meeting will be held on October 17th @ 2:00 in the Future Center at the HS.

4.0

Adjournment

Meeting adjourned at 2:30

Leland Bliss, Safety Officer.

Ramona McCallister, Secretary
Notes taken by Dawn Camera

Date