

**Central Safety Committee
Crook County School District
November 12, 2014
Crook County Middle School**

Members present: Deen Hylton, Diana Rice, Ramona McCallister, Gary King

- 1.0 Meeting was called to order at 3:15.
- 2.0 The approval of the October 15 meeting minutes was tabled because Ramona McCallister brought the draft of the minutes, and not the final copy.
- 3.0 The committee reviewed the ergonomic policies and feedback that Deen Hylton received from North Clackamas School District, Portland Public Schools, and Catlin Gabel School. Hylton asked them each if they had a district ergonomic policy, who qualifies for an ergonomic assessment, what qualifies as ergonomic staff furniture, and do they have a budget to provide ergonomic furniture?

The response from each school is available from a member of the committee.

New business: Deen brought up the issue of how to deal with ergonomic requests. He added that currently, the district does not have a policy. Diana Rice indicated that she had looked into whether there is a line item in the various school budgets for furniture, and she said that there is only a line item in the new school budget.

Gary King provided some good information on “how to choose an ergonomic chair.”

Deen added that we need a centralized buyer and policy guidelines in moving forward.

4.0 Adjournment

Meeting adjourned at 3:50 p.m. Next meeting will be at the CCMS cafeteria on Dec. 9, 2014.

Deen Hylton, Safety Officer.

Ramona McCallister, secretary

Date